

## **Rahnuma Tarannum**

### **Mailing Address:**

Ainusbag College Road, Dakkhinkhan  
Uttara, Dhaka – 1230.

Cell: +88 01683997369

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### **Career Objective:**

The main goal of my career is to pursue a more challenging job in a dynamic and esteemed organization where I will be able to work in any kind of situation with full efforts and freedom to utilize my academic knowledge, skills and experiences for developing future career.

### **Job experience:**

Worked as customer service executive in SSL Service solution pvt. Ltd from 6 January, 2017 to 31 July, 2017

Job description: Communicating with the customers over the phone call or E-mail.

### **Academic Qualification:**

#### **B.Sc Hons.**

|                   |   |                       |
|-------------------|---|-----------------------|
| Name of Institute | : | Govt. Titumir College |
| Group             | : | Mathematics           |
| Passing Year      | : | 2016                  |
| Result            | : | 2.87                  |

#### **Higher Secondary Certificate (H.S.C)**

|                   |   |                         |
|-------------------|---|-------------------------|
| Name of Institute | : | Dhaka Women's College   |
| Group             | : | Science                 |
| Passing Year      | : | 2012                    |
| Result            | : | GPA- 3.30 (Out of 5.00) |
| Board             | : | Dhaka                   |

#### **Secondary School Certificate (S.S.C)**

|              |   |                                |
|--------------|---|--------------------------------|
| Institute    | : | Uttara High School and College |
| Group        | : | Science                        |
| Passing Year | : | 2010                           |
| Result       | : | GPA- 4.31 (Out of 5.00)        |

Board : Dhaka

**Language Skill:**

| Language | Reading   | Writing   | Speaking  |
|----------|-----------|-----------|-----------|
| Bangla   | Excellent | Excellent | Excellent |
| English  | Good      | Good      | Good      |

**Computer Skill:**

Operating System : Microsoft Windows 98/2000/XP/7/8/10  
Microsoft Office : MS Word, MS Excel, MS Power Point.  
Others : E-mail & Browsing Internet

**Personal Profile:**

Full Name : Rahnuma Tarannum  
Father's Name : Hasan Mahmud  
Mother's Name : Momotaj Begum  
Date of Birth : 31<sup>th</sup> May, 1994  
Nationality : Bangladeshi  
Religion : Islam  
Sex : Female  
Blood Group : O (+ve)

**Permanent Address:**

Ainusbag College Road,  
Dakkhinkhan Uttara, Dhaka – 1230

**Reference:**

Md: Habibur Rahman  
Assistant Professor, Dept of Islamic Studies  
Eden Mahila College, Dhaka  
Mobile No: 01712069851

**Declaration:**

It is strictly declared that the information is given in this Curriculum Vitae is correct. If enrolled, shall confirm of the constitution, by laws, rules & regulation of the company or Institution.

