

Rahnuma Tarannum

Mailing Address:

Ainusbag College Road, Dakkhinkhan
Uttara, Dhaka – 1230.

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Career Objective:

The main goal of my career is to pursue a more challenging job in a dynamic and esteemed organization where I will be able to work in any kind of situation with full efforts and freedom to utilize my academic knowledge, skills and experiences for developing future career.

Job experience:

Worked as customer service executive in SSL Service solution pvt. Ltd form 6 January, 2017 to 31 July, 2017

Job description: Communicating with the customers over the phone call or E-mail.

Academic Qualification:

B.Sc Hons.

Name of Institute : Govt. Titumir College
Group : Mathematics
Passing Year : 2016
Result : 2.87

Higher Secondary Certificate (H.S.C)

Name of Institute : Dhaka Women's College
Group : Science
Passing Year : 2012
Result : GPA- 3.30 (Out of 5.00)
Board : Dhaka

Secondary School Certificate (S.S.C)

Institute : Uttara High School and College
Group : Science
Passing Year : 2010
Result : GPA- 4.31 (Out of 5.00)

Board : Dhaka

Language Skill:

Language	Reading	Writing	Speaking
Bangla	Excellent	Excellent	Excellent
English	Good	Good	Good

Computer Skill:

Operating System : Microsoft Windows 98/2000/XP/7/8/10
Microsoft Office : MS Word, MS Excel, MS Power Point.
Others : E-mail & Browsing Internet

Personal Profile:

Full Name : Rahnuma Tarannum
Father's Name : Hasan Mahmud
Mother's Name : Momotaj Begum
Date of Birth : 31th May, 1994
Nationality : Bangladeshi
Religion : Islam
Sex : Female
Blood Group : O (+ve)

Permanent Address:

Ainusbag College Road,
Dakkhinkhan Uttara, Dhaka – 1230

Reference:

Md: Habibur Rahman
Assistant Professor, Dept of Islamic Studies
Eden Mahila College, Dhaka
Mobile No: 01712069851

Declaration:

It is strictly declared that the information is given in this Curriculum Vitae is correct. If enrolled, shall confirm of the constitution, by laws, rules & regulation of the company or Institution.

